

Proposed Changes to Terms of Reference for Conservation Area Advisory Group (CAAG)

Proposed amendments to the Terms of Reference for CAAG – as they appear in Eastbourne Borough Council's Constitution, Part 3 Section B, Responsibilities for Functions – Full Council and its committees (page ref: B12-13).

NB: Proposed amendments highlighted in blue italics

6. Conservation Area Advisory Group

6.1 Composition:

Up to 4 Councillors who are not on the pool of Councillors for the Planning Committee, plus co-opted advisors. *No requirement for political balance.*

Co-opted advisors to include the Council's Heritage Champion and up to 3 others of which at least two must be external, this to be determined by the Head of Planning in liaison with the Chair of CAAG on an annual basis, usually at the start of each municipal year.

Quorum to be 2 Councillors and 1 co-opted advisor.

Voting rights remain with the elected members only and the Chair continues to be appointed by full Council.

6.2 Terms of Reference:

To meet as an informal advisory body.

To advise the Planning Committee and the South Downs National Park Authority with regard to planning applications in Conservation Areas where there is a material effect on the Conservation Area and applications affecting Listed Buildings.

To comment and advise on any matter under consideration by Cabinet or the Planning Committee that has a significant material effect (as deemed by Cabinet or Planning Committee) on the Conservation Area and/or listed buildings.

NOTE: The CAAG entry in Section B of the Constitution will be moved from the formal committee part to appear in the part of that document that lists the informal boards and forums

EXTRACT ENDS